

No.	Focus for 2020/21	Lead	Milestones/ Deadline	Status Update – as at June 2021	RAG Rating
Strategic					
1	Adoption of the SEP and RAP and the development of agreed implementation plans for the SEP and the RAP	Head of Paid Service / Deputy CEX	Dec 20	The RAP was adopted by the MCA July 2020. A final version of the SEP approved by the LEP on 14 th January and to the MCA on 25 th January. These documents have informed the Corporate and Business Plan priorities for 21/22	
2	Implementation Bus Review recommendations including progressing the full integration of the PTE into the MCA	Head of Paid Service / Deputy CEX	Mar 21 and beyond	A high-level project plan was approved by the MCA in September 2020, work continues to negotiate with Government on a date for the legal order. An independent strategic partner was appointed to ensure the integration process was planned effectively. Implementation is part of 21/22 GIP.	
3	Implementation of new Thematic Board arrangements	Head of Paid Service / Monitoring Officer	Oct 20	The new Thematic Boards were implemented and have been operational since October 2020.	
4	Continuation of negotiation and implementation of Devolution agreement	Head of Paid Service	Ongoing	Work has been undertaken to implement a number of aspects of the Devolution Deal e.g. the transfer of the Adult Education Budget (formal transfer of responsibility Aug 21) and on the Investment Strategy for Gainshare, due to be adopted by the MCA 22 nd March 2021. Work will continue into 21/22.	
Operational					
5	Embedding risk management processes	Deputy Chief Executive	Mar 21	The revised Risk Management Policy and Process was endorsed by the Audit and Standards Committee in October 2020 and approved by the MCA in November. Risk Management has been embedded into the 2021/22 Business Planning process and is being embedded in to the new Programme Management System which is due to go live w/c 22 nd March.	
6	Introduction of new CPRs and a Social Value Policy	S73 Officer	Jan 21	New Contract Procurement Rules were approved by the MCA in November, a new Head of Procurement has taken up a new position and will be rolling out CPR training across the Executive Team in 21/22.	

7	Review and implementation of new corporate induction	Deputy Chief Executive	Jan 21	Content for the corporate induction was reviewed and largely finalised in December. Management Board reviewed the content in January and an implementation plan for adopting the new induction process has been developed. Full roll out is scheduled for 21/22 (noting the roll out will be virtual due to new starters working remotely)	
8	Refresh Assurance Framework to take account of devolution	Deputy Chief Executive	Dec 20	A thorough review of the Assurance Framework has been undertaken and was considered by the LEP on 11 th March, the ASC 18 th March and the MCA on 22 nd March ahead of submitting the document to Government.	
9	Refresh Evaluation Strategy to take account of devolution and implement programme level evaluations for LGF and TCF	Deputy Chief Executive	Feb 21	The Framework was considered by the LEP on 11 th March and the MCA on 22 nd March, ahead of submitting the document to Government.	
Delivery					
10	Embed cross organisational Collaboration Teams to improve the effectiveness of major programme delivery	Deputy Chief Executive	Mar 21	Initial work to progress formalised cross team working was paused due to multiple lockdowns. This work has been considered as part of the Corporate and Business Planning work with a view to reintroducing this in 21/22.	
11	Full review of the lifecycle of programme development and delivery to inform continual improvements	Deputy Chief Executive	Mar 21	<p>Work, jointly sponsored by the Deputy Chief Executive and CEX of DMBC (on behalf of SY LA) has commenced to do a full review, leading to a report to Members on systems improvements. An interim programme improvement manager has been appointed and is working within the MCA on continual improvement approaches.</p> <p>Appointment of a partner to undertake Business Process Re-engineering on was agreed by CEXs, procurement took place and the partner has undertaken the work. The review is due to conclude report end of Q1 21/22.</p>	